

MUNICIPALITY OF ANCHORAGE
FIRE DEPARTMENT
PROCEDURE AND INSTRUCTION

SECTION: 905 – Emergency Operations

TITLE: Operation Quickstart

NUMBER: 905 - 8

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Name

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EFFECTIVE DATE: 7/1/00

1.0 Procedure and Instruction

1.1 All Operations Division personnel will participate in AED training regardless of certification status.

1.1.1 Whenever possible, AED training will be provided during regularly scheduled shifts.

1.1.2 Responsibility for the various components of this program reside with different positions as described below.

1.1.3 The Operator of the AED will:

1. Commit the Quickstart and any associated standing orders to memory, and
2. Operate the AED according to the standing orders, and
3. Complete the AED report tag **immediately after each instance where the AED is connected to the patient**, and
4. Perform daily, weekly, and monthly maintenance as per AFD biomedical maintenance guidelines.

1.1.4 The Company Officer will:

1. Ensure that the AED is maintained and operated according to the Quickstart standing orders and maintenance procedures, and

2. Assure that all assigned personnel have completed training requirements as directed by the BC of EMS Training, and
3. Initiate trade out procedures **as soon as possible**, after a real time use of the AED.
4. Real time use is **any** application of the AED to a patient, including “NO SHOCK ADVISED”.

1.1.5 The Paramedic Supervisor will:

1. Direct, coordinate, and maintain records for the AED biomedical maintenance program, and
2. Maintain a stock of expendable AED supplies, and
3. Review this P&I and recommend updates and changes to the BC of EMS Training annually or as needed.

1.1.6 The 56-hour Battalion Chiefs will:

1. Direct, coordinate, and maintain records for the AED change out as soon as possible after real time use, and
2. Collect and transfer the AED to the BC of EMS Training as soon as possible after a real time use, and
3. Assist EMS Supervisor with the coordination of the scheduled biomedical maintenance, and
4. Maintain accountability for procedural compliance for AED operations, maintenance, and training requirements of assigned personnel as directed by the BC of EMS Training
5. Review this P&I and recommend updates and changes to the BC of EMS Training annually or as needed.

1.1.7 The Battalion Chief of EMS Training or designee will:

1. Assure that all Operations Division personnel are trained in automatic external defibrillation procedures, and
2. Provide initial and renewal training to Operations Division personnel, and
3. Oversee a review and quality assurance program for incidents potentially or actually involving the AED, and
4. Prepare year to date Quickstart status reports for the Anchorage Fire Department Medical Director, and

5. Maintain training records and process certification and re-certification documents to the appropriate agency, and
6. Review, update, and change this P&I annually or as needed.

1.1.8 The Anchorage Fire Department Medical Director will:

1. Oversee a review and quality assurance program for incidents potentially or actually involving the AED, and
2. Review all status reports.

1.1.9 Definitions:

“AED” – the Automatic External Defibrillator assigned to fire companies. Presently a Physio Control Lifepak 500.

“Operator” – an Operations Division member who is trained and authorized to operate the AED.