

**Municipality of Anchorage  
Anchorage Fire Department  
Memorandum**

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**DATE:** August 10, 2007

**ADM 07-18**

**TO:** All Personnel

**THROUGH:** Craig P. Goodrich, Fire Chief

**FROM:** Soren Threadgill, Liaison Chief

**SUBJECT: Reporting Requirements**

Under Alaska Statute AS 08.64.369 (c) Health care providers are to make certain that an oral report of the below injuries are made promptly to the Department of Public Safety, a local law enforcement agency, or a village public safety officer (written reports need to be made with respect to burns):

- second or third degree burns to five percent or more of a patient's body;
- a burn to a patient's upper respiratory tract or laryngeal edema due to the inhalation of super-heated air;
- a bullet wound, powder burn, or other injury apparently caused by the discharge of a firearm;
- an injury apparently caused by a knife, axe, or other sharp or pointed instrument, unless the injury was clearly accidental; and
- an injury that is likely to cause the death of the patient, unless the injury was clearly accidental.

AS 47.17.020 ( a ) ( 1 ) states that practitioners of the healing arts who, in the performance of their occupational duties, have reasonable cause to suspect that a child has suffered harm as a result of child abuse or neglect shall report the harm to the nearest office of the department of health and social services. In addition, under AS 47.17.020 (c), if the person making the report of harm cannot reasonably contact the nearest office of the department and immediate action is necessary for the well-being of the child, the person shall make the report to a peace officer.

CFR Section 164.512 ( f ) ( 1 ) ( ii ) ( C ) states that a covered entity may disclose protected health information in compliance with and as limited by the relevant requirements of an administrative request, including laws that require the reporting of certain types of wounds or other physical injuries subject to an administrative request, including an administrative subpoena or summons, a civil or an authorized investigative demand, or similar process authorized by law, provided that the information sought is relevant and material to a legitimate law enforcement inquiry; the request is specific and limited in scope to the extent reasonably practicably in light of the purpose for which the information is sought; and de-identified information could not reasonably be used.

The [DPS Burn](#) and [Child Abuse Neglect](#) forms are on the AFD G drive at [G:\AFD Forms & Templates\EMS Forms](#)

Additional information can be found at:

[AFD Documents\Procedures & Instructions\900 Administration Organization. P&I900-36](#)