

## **Minutes of Municipal EMS Board Meeting held on March 28, 2006**

The March 28, 2006, meeting of the Municipal EMS Board was called to order by Barb Simonsen at 7:00am in Room 830, City Hall, 632 West 6<sup>th</sup> Avenue, Anchorage, Alaska. A quorum was present.

### **Present**

Barb Simonsen, RN (Chair)  
Dr. Richard Brodsky  
Dr. Gil Dickie  
Mary Leemhuis, RN  
Dr. Michael Levy  
Dr. Richard Navitsky  
Dr. Frank Sacco  
Dr. Tim Silbaugh  
Dr. Jan Veasart  
Tim Garbe, Firefighter/Paramedic

### **Excused**

Dr. Keith Winkle  
Peggy Jones, RN

### **Absent**

### **AFD Staff**

Craig Goodrich, Fire Chief  
Soren Threadgill, Deputy Chief of EMS  
Doug Schrage, Deputy Chief of Fire Operations  
Erich Scheunemann, Chief Medical Officer  
Avonda Perry, EMS Ops Administration  
Wendy Kukowski, Fire Office Associate  
Rod Harris, Firefighter/Paramedic

Michael Crotty, Chief Medical Officer  
James Foster, Chief Medical Officer  
Chris Bushue, Chief Medical Officer  
Frank Nolan, Chief Medical Officer  
Al Tamagni, Lead Dispatcher  
Mark Monfore, Firefighter/Paramedic

### **Guests**

Denis LeBlanc, Municipal City Manager  
Samantha Jedlicki, TransCare Medical Services  
Honen McLeod, EMS Coordinator, Chugiak VFD  
Clifton Dalton, FF/EMT, Chugiak VFD  
William Chadwick, Fire Chief, Girdwood VFD  
Terry Kadel, Deputy Chief of EMS, Girdwood VFD

### **Approval of Minutes from Last Meeting:**

Barb Simonsen moved to approve the February 28, 2006, Board meeting. Motion seconded by Dr. Levy, Vote unanimous. Motion passed.

### **Agenda Changes & Approval**

None.

### **Old Business**

#### **RMS Replacement Update – Presented by Michael Crotty, AFD Chief Medical Officer**

- Bonds Packet – The original time frame was for the April Election for a 4 million dollar bond packet, and we are waiting for the Election outcome. We still have a couple of month's time frame before we get to the point where we have the money from the approved Bond, and we will use that time to seek purchasing approval.
- In terms of development we are emulating the progress that was made in Las Vegas. They have a similar structure like ours in terms of data, and the interface of Fire RMS. We went down for an evaluation trip to Tulsa and Las Vegas in December and were accompanied by another department who is seeking an ePCR program, and who has data structure similar to ours. They did a similar evaluation and chose the same product. The benefit to us is they are a step ahead of us so we can tag on to their process.

- Dr. Levy added that the tablet would allow the medic to enter date enroute saving on the time they are at the hospital.

**AQUA Program – Presented by Al Tamagni, AFD Lead Dispatcher**

- Report card on medical calls to ensure they are being handled properly, and that the right amounts of resources are being sent.
- 129 Runs reviewed to date.
- The goal of June or July is set to meet accreditation standards.

**Girdwood Standing Order Approval – Presented by William Chadwick, Girdwood VFD Fire Chief**

- Put off until next month.
- If there are any comments or changes please let him know.

**AFD Contract Administrator for CSP Update – Presented by Soren Threadgill, Deputy Chief of Area Wide EMS**

- Purcell awarded the CSP contract.

**Reports**

**Training – Presented by Soren Threadgill, Deputy Chief of Area Wide EMS**

- American Heart Association CPR rollout at the Training Center (65 people) with a science update with rollout again on April 13 and 17.
- PEPP class was well attended but not a mandatory class. It met the National Registry requirements for 8 hours of pediatric training.
- Mandatory Paramedic Refresher class starting on April 5<sup>th</sup>, 2006.

**Administration – Presented by Soren Threadgill, Deputy Chief of Area Wide EMS**

- Few policy changes - met with APD, Deputy Chiefs Heun and Holloway, and Chief Goodrich in regards to policy on SIDS. Request change from CDC guidelines; makes it more difficult for law enforcement when baby is left on scene; in the medical community for review. Changes will benefit law enforcement and be no harm to EMS.
- Dr. Levy advised that SIDS is not SIDS until proven SIDS - it is SUIDS. The question was that we were formally leaving SUIDS babies in the house and APD wanted them out because of the guidelines, but he thinks this was thrown out. The lead person in charge of crimes against children is totally in favor of treating it as a crime scene. Process is if we initiate resuscitation on the infant then we transport. If we enter the home and there are obvious signs of death the body is left in the home.
- Another controlled med update - policy draft, will try to have that by next MAB meeting.
- Working with HHS on Pandemic Policy. Would like to form a medical task group. There is a PR group already formed (attached 'Prepare for Pandemic').
- Working on a training video for Mock Code to be used for internal training

**Medical Director's Report – Presented by Dr. Levy, AFD Medical Director**

- Shift meetings - in a process of going through things over because we have a lot of new people. Created "isms."
- Looked at Code Red, Yellow and 99 stats but did not bring them today. We're looking at how often a second medic on scene really helps (169 times in last 14 months sent a second medic; 72 times sent 4 units to those scenes). Too early to say if it makes a difference.
- Per Dr. Levy, there were a percentage of medical reports to be viewed by the hospital; this is tabled for next meeting. (Dr. Levy only reviewed for 5 days, at 100%).

**AFD EMS QI/PI Report – Presented by Soren Threadgill, Deputy Chief of Area Wide EMS**

- Attached to back of your packet
  - o 7 more than last time (addition of Chugiak and Girdwood).
  - o Trend lines were added.
  - o GIS map attached (showing response area).
    - Chart 1 is up from January to February

- Chart 2 (looking into the numbers)
    - Red - not meeting goal
    - Yellow - moving towards goal
    - Green - we are meeting goal
- Concerns about Chart 1 (ambulance being out of service) - Chief Goodrich, Deputy Chief Threadgill and Dr. Levy will be looking into this. Is showing a much truer number of when an ambulance is requested and someone is waiting and no ambulance is in service
- Question about staffing Engines as ALS – the chart doesn't always show correct because different units are marked ALS. Looking at TeleStaff in the morning, the Captains contact dispatch and make the necessary changes to have the correct amount of ALS units. On any given day, any engine could be an ALS Engine, with the exception of Engine 11 which is always ALS.
- # 16 is a new measure on 12-Leads. Dr. Levy to do over read, followed up by CMO. Per Dr. Levy the goal should be about 90%.
- Chief Chadwick questioned about something better for Girdwood because of valley runs and/or runs outside of the service area.
- Question for Chugiak on how accurate is the data because they also respond in their own vehicles. The information is coming straight out of CAD.
- Per Dr. Levy we may want to look at the 'Shoe Time' - time out the door. It's important to know where our people are.

#### **New Business**

- CMO Crotty stated the 12-Lead overviews are to help show the importance of documentation and the impact of the failure to do so. Per Barb it is important to understand that as it is maybe being done in the field, if it's not on paper then the assumption is it was not done.
- Municipal Manager Denis LeBlanc stated that he was happy to see that we were discussing business. Good to hear good things from the field about the department. Believes the administration is very pleased with everything that we're doing, particularly the EMS side; keep up the good work. If everything goes well with the beginning of the new Convention Center construction, at the next MAB meeting the parking lot out back will be gone. We may want to get a new location for the next two and a half years.
- Chief Goodrich said beginning today we will be marching down a road of continues improvement process; looking to Barb for her help. Very exciting, a lot of work, a very involved process, and Chief Threadgill will be the one to move this along.

#### **CALLS FOR THE "good of the order"**

None.

#### **ADJOURNMENT**

March 2006 EMS Board meeting adjourned at 8:05 A.M.

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Minutes submitted by Avonda T. Perry, EMS Ops Administration